

*subject***ROUTING AND RECORD SHEET****SUBJECT: (Optional)**

Reallocation of Parking at Ames Building

STAT	FROM:		EXTENSION	NO.	DDA 87-1663X/1
STAT		DA Parking Coordinator 7D24 Hqs		DATE	13 August 1987
STAT	TO: (Officer designation, room number, and building)	DATE	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)	
STAT		RECEIVED	FORWARDED		
STAT	1. [] OF/SO 1213 Key Bldg.			[]	
STAT	2. []			<p>Per our conversation, attached is a copy of the memo I received regarding reallocation of parking at Ames Building. When completing the attached form, please be sure to record all information requested. As EBOB requests that I respond to them by 31 August, please forward your responses to me by close of business 28 August. Thanks.</p> <p>Att: A/S</p> <p>75-13</p>	
STAT	3. [] OIT/SS 2D0105 Hqs Bldg.				
STAT	4. []				
STAT	5. [] OP/LOGS				
STAT	6. []				
STAT	7. []				
STAT	8. []				
STAT	9. []				
STAT	10. []				
STAT	11. []				
STAT	12. []				
STAT	13. []				
STAT	14. []				
STAT	15. []				

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Reallocation of Parking at Ames Building

FROM:

DA Parking Coordinator
7D24 Hqs

EXTENSION

NO.

DDA 87-1663X/1

DATE

13 August 1987

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. C/CRD/DA
322 Ames Bldg.

2.

3. C/IPD/DA
1107 Ames Bldg.

4.

5. C/RPD/DA
1112 Ames Bldg.

6.

7. DA/IRO
1225 Ames Bldg.

8.

9.

10.

11.

12.

13.

14.

15.

Attached is a copy of the memo I received regarding reallocation of parking at Ames Building. When completing the attached form, please be sure to record all information requested. As EBOB requests that I respond to them by 31 August, please forward your responses to me by close of business 26 August 1987. Thanks.

Att:
A/S

87-1663x/1

7 AUG 1987

MEMORANDUM FOR: See Distribution

FROM:

Chief, Real Estate and Construction Division, OL

SUBJECT: Reallocation of Parking at Ames Building

1. The External Buildings Operations Branch (EBOB/RECD/OL), is preparing to reallocate parking at the Ames Building in the near future. To assist with the reallocation, please provide the following information on the attached form:

a. The number of supergrades (SIS-1 and above).

b. The number of secretaries (IS-4).

c. The number of employees (GS-15).

d. The number of employees (GS-14 and below).

e. The number of handicapped employees. Handicapped employees, as defined in the Federal Property management Regulation 101-20.111-2a Section 7 (b)(1), are those employees "so severely physically handicapped as to prohibit or make unreasonably difficult the use of public transportation." An Agency medical unit, the Veterans Administration, the Public Health Service, or a private physician can justify handicapped parking by certification. Nonhandicapped drivers who provide transportation for severely handicapped employees may also acquire handicapped parking spaces.

2. Please record on the attached form the population figures for your component. Include PCS returnees, and part-time employees in your planning. Exclude temporary employees (summer employees) and employees who are scheduled for PCS overseas assignments on or before 31 August 1987.

3. Also included on the attached form is a space for "other". In this space, include the number of official spaces required for contract employees, consultants, assignees from other agencies, and those who regularly spend 20 hours or more per week on duty. In addition, note the number of spaces required for Government vehicles and the approximate number for visitors.

SUBJECT: Reallocation of Parking at Ames Building.

STAT
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STAT
SIAI
SIAI

4. Please forward the required information to [redacted]
Parking Coordinator, EBOB, [redacted] Building, by 31 August 1987.
For additional information or assistance, contact [redacted] on extension
[redacted]

Attachment: As Stated

DISTRIBUTION:

C/Admin Staff/DDS&T
C/Admin Staff/DDA
C/Admin Staff/DDO
C/Admin Staff/DDI
C/Admin Staff/ICS
C/Admin Staff/DCI
C/Admin Staff, [redacted]
C/Admin Staff/NIC

STAT

List the number of personnel located in the building.
 Declassified in Part - Sanitized Copy Approved for Release 2011/12/13 : CIA-RDP89G00643R000900050014-8 not combine personnel from the different buildings on the same form but use separate sheets for each building.

DIRECTORATE _____

COMPONENT _____

DATE _____

TIME FRAME											Grand Total
	SIS-1 and up	GS-15	GS-14	GS-13	GS-12	GS-11	GS-10 and below	* Handicap	** Others	Total	
0600-0730											
0731-0800											
0801-0830											
0831-0900											
0901-1200											
1201-1400											
1401-1600											
1601-2200											
2201-2330											
2331-0559											
TOTALS											

* Attach a separate sheet listing Handicapped employee's name, room number, building, extension and type of handicap. If employee uses a wheel chair, a walking apparatus, or wears any type of body brace, please indicate. A form will be forwarded to each Handicapped employee for certification by appropriate officials prior to issuance of permit.

** Include contract employees, consultants, assignees from other Agencies, and others who regularly spend 20 hours or more per week on duty.